



## REQUEST FOR QUOTATION

### Implementation of an ERP system

#### **Background**

Harpscreen Ltd is the UK's largest manufacturer of screening media used within the quarrying and recycling equipment industry. It is a single site business based in St. Helens and employs 46 people. Management reporting currently utilises Excel spreadsheets and Sage 50 Accounts. The system is restricting growth, is costly to manage and has lots of fail points.

#### **Requirement**

To implement suitable ERP systems and migrate to Sage 200 SQL. The ERP system must;

- Link seamlessly to Sage to remove work duplication. I
- Be capable of tracking workflow and production times
- Meet ISO 9001 2015 requirements

#### **Deliverable Timescale**

The system needs to be fully operational by the end of June 2019

#### **Indicative Budget**

This work will be part funded through the European Regional Development Fund. The project falls within the £2,500 - £24,999 bracket and therefore, under current Public Procurement Regulations, there is no formal tender procedure but a detailed written quotation is required.

#### **Evaluation Criteria**

Quotations will be assessed and scored on the following criteria:

- Cost 40%
- Demonstrate skills and understanding of the industry sector 20%
- Understanding brief/clarity of quotation 20%
- Delivery time scales 10%
- Ease of communication 10%

#### **Scoring Methodology**

4 Excellent	Proposal meets and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer



**HARPSCREEN**  
SCREENING & RECYCLING CONSUMABLES



**European Union**  
European Regional  
Development Fund

### **Proposal Format**

Proposals should clearly demonstrate how they meet the requirement set out above.

### **Deadline and Submission**

Proposals for submission are required by **1700 Hrs 31 January 2019**, either electronically or by post to;

**Paul Blanchard**, Harpscreen Ltd, Tyrone House, Haydock lane, Haydock Industrial .Estate,  
Haydock, St. Helens, WA11 9UY

Email, [paul.blanchard@harpscreen.com](mailto:paul.blanchard@harpscreen.com)

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### **Date Published**

09<sup>th</sup> January 2018

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### **Conditions of Tender**

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.